



## **VACANCY FOR ARTICLE ASSISTANT AT CHENNAI OFFICE**

M/s Geeta Boyina and Associates is a new age firm based in Chennai. The firm has diversified clients across industries viz Manufacturing, Trading, Software, Pharmaceutical, Service sectors etc. We cater varied services in the field of

- Consultancy services & Project Finance
- Accounting Advisory & Bookkeeping
- Company Secretarial Practices
- Direct & Indirect taxation
- Audit & Assurance

Our firm is recruiting Article Assistants who have completed one (or) both groups of CA Intermediate. The candidate should possess

- Good communication skills
- Strong interpersonal skills and team working
- Knowledge in MS office & accounting package
- Positive attitude to learn and work with targets

The stipend/ salary will be based according to experience and performance.

### **Instruction:**

Interested candidates are requested to share their resume to the above mail ID. After perusing the resume and completion of telephonic interview, we will call for face-to-face interview. The candidates are requested not to walk-in directly.

For Geeta Boyina and Associates

Proprietor

